

**Minutes of the 21st Meeting of the Faculty Quality Assurance Cell,
Faculty of Technological Studies**

Date: 24.04.2026

Time: 10.30 AM

Venue: Board Room, Faculty of Technological Studies, University of Vavuniya.

Attendance

Name	Position	07.01.2026	24.02.2026	24.04.2026
Mr. V. Senthooran	Chairperson	Present	Present	Present
Mr. V. Vinoharan	Member	Present	Present	Present
Mr. R. Sakuntharaj	Member	Present	Present	Present
Ms. K. Lojenaa	Member	Excused	Excused	Excused
Ms. W. A. S. C Perera	Member	Present	Present	Present
Mr. S. Shirajan	Member	Present	Absent	Absent
Ms. S. Tharuka	Member	-	-	Present
Ms. E. Pavithra	Secretary	Present	Present	Present
Mr. S. Thanosan	Student Representative	Excused	Excused	Excused
Mr. H. M. R. H. Upuldeniya	Student Representative	Excused	Excused	Excused

FTS/FQAC-21/01 Preliminaries

The Chairperson welcomed all members to the 21st meeting of the Faculty Quality Assurance Cell (FQAC).

FTS/FQAC-21/02 Confirmation of the Minutes

The minutes of the 20th meeting held on 24.02.2026 was confirmed.

FTS/FQAC-21/03 Academic Reforms – “First Day First Lecture” Implementation

The “First Day First Lecture” initiative has been commenced, and initial lecture slides have been collected. The Chairperson instructed all staff to follow the approved format and submit their first lecture slides to the FQAC Coordinator.

FTS/FQAC-21/04 Program Review

The Programme Review Committee noted that the programme review process is currently progressing at a very slow pace. It was therefore decided to expedite the process upon completion of the marking of examination answer scripts.

It was also noted that the batch of students admitted on 27th and 28th January 2018 successfully completed the programme and passed out on 21st December 2022. Accordingly, the result analysis process was initiated.

Further discussion was held regarding the accreditation process. It was emphasized that necessary actions should be taken in alignment with curriculum development, particularly for the E-Technology and Bio-Technology programmes, and in accordance with CSSL accreditation requirements.

Recommendation from FQAC:

The Faculty Quality Assurance Committee (FQAC) recommended the appointment of members for the Internal Programme Review Committee.

Accordingly, the following members were appointed:

- **Chairman:** Prof. Jeyaseelan Gnanaseelan, Head, English Language Teaching Unit.
- **Member:** Prof. (Ms.) S. Devaisy, Professor in Environmental Science.
- **Member:** Dr. R. Nagulan, Senior Lecturer, Department of Physical Science

FTS/FQAC-21/05 Subject Feedback

The subject feedback reports were submitted. It was explained that feedback for each subject had been collected separately through Google Forms and subsequently compiled into a comprehensive summary report.

It was further decided that the consolidated feedback will be discussed in a special FQAC meeting with the relevant academic staff. The Chairperson also decided that the key issues arising from the feedback will be discussed at the staff meeting, and detailed deliberations will be conducted in a dedicated special

meeting.

FTS/FQAC-21/06 Workload Model

It was noted that the workload model for the academic year 2023/2024 has been initiated for implementation.

The Chairperson instructed that the completed workload model report be submitted to the next FQAC meeting for review and further consideration.

FTS/FQAC-21/09 Any other matters

It was noted that the result release process has commenced, and accordingly the Result Analysis process will be initiated by the FQAC. It was also decided to conduct a detailed analysis as part of the FQAC process. Discussions were further held on employability skills and educational criteria. In this regard, a structured survey has already been prepared, covering aspects such as gender-wise, district-wise, job category-wise, specialization-wise, and salary-wise analysis. This survey, along with a covering letter, has been shared with all relevant stakeholders through a Google Form. It was decided that the batch-wise analysis report will be submitted in the next FQAC meeting.

The FQAC further decided to revise the criteria for research project marks. The Chairperson instructed that the revised proposal be prepared and submitted for discussion at the next meeting.

Meeting was adjourned at 12.00 PM.



Secretary,
FQAC/FTS